GUIDELINES FOR PERFORMANCE AND EVALUATION OF PROFESSORS OF PRACTICE IN THE DEPARTMENT OF PLANETARY SCIENCE

This document describes the formal career path for teaching professionals within the Department of Planetary Science with the title of Assistant, Associate, or Full Professor of Practice (Hereafter collectively referred to as ‘Professors of Practice’). The Professor of Practice appointment provides recognition and a formal career path for faculty whose primary contributions to the department are in the areas of teaching, outreach, evaluation, and resource management in the undergraduate curriculum. These positions are non tenure-eligible appointments with a fixed-term dependent on rank that is renewable at the discretion of the department.

Appointment to Professor of Practice: Appointment to the rank of Professor of Practice is based on promise as an educator and the Department of Planetary Science’s desire to support colleagues who contribute substantially to the undergraduate curriculum. Candidates for Professor of Practice must have educational achievement equal or equivalent to a PhD and a demonstrated record of achievement in teaching and resource management in the area of undergraduate physical science education. The rank at appointment for a Professor of Practice is based on the level of achievement and the experience record of the applicant.

Contract Length: Professors of Practice receive appointment to a rank-based term, subject to approval by a vote of the faculty. Assistant, Associate, and Full Professors of Practice receive appointments to one, two, and three-year terms, with renewal based on annual performance reviews and availability of support from the department.

Duties of the Professor of Practice

Assistant Professors of Practice will:

- Teach one Tier 1 or Tier 2 undergraduate course each semester.
- Coordinate Teaching Assistants (GTAs) and facilitate instructor/GTA workshops.
- Maintain and develop physical and on-line resources for undergraduate education.
- Participate in curriculum development in general education.
- Provide evaluations of teaching effectiveness for the purpose of internal assessment.
- Develop and coordinate outreach activities.
- Serve as a voting member of the departmental curriculum committee.
- Participate in the Teaching Teams/Preceptor program.

Associate and Full Professors of Practice will build a record of demonstrated success in one or more of the following:

- Obtain external support for resources related to undergraduate education.
- Obtain external support for research in science or science education.
- Publish in the areas of research in science or science education in academic journals or the popular press.

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Professors of Practice may:

- Provide teaching evaluations for non-tenured faculty (upon mutual agreement).
- Act as a graduate research mentor and/or serve on graduate degree committees.
- Serve on departmental committees in addition to curriculum.
- Participate as a voting member of the faculty (subject to approval by faculty vote.).

**Assessment and Promotion:** The Professor of Practice is subject to annual evaluation by the department committee on peer review. These evaluations will be provided to the department head for a formal assessment following the procedures set out in the *University Handbook for Appointed Personnel*. Consideration for promotion to Associate or Full Professor of Practice will be based on performance reviews and departmental evaluation of continued achievement in areas related to the required activities, as well as contributions made in the secondary areas described above. Achievement in areas related to the optional activities listed may be considered for review and promotion upon mutual agreement between the Professor of Practice and the faculty. There is no minimum or maximum in-rank period required for promotion consideration, and both the department and Professor of Practice are eligible to request an advancement review.